

## Welcome to Mountain View School

**School Address:** 801 West Peoria Avenue  
Phoenix, Arizona 85029

**School Web Site:** [mountainview.wesdschools.org](http://mountainview.wesdschools.org)

**Facebook Page:** [facebook.com/mountainviewschool](https://facebook.com/mountainviewschool)

**Parent Support email:** [mvsupport@wesdschools.org](mailto:mvsupport@wesdschools.org)

### Important Telephone Numbers:

**Office** 602-347-4100  
**Health Office** 602-347-4110  
**Attendance** 602-347-4111  
**Special Needs Preschool** 602-347-4850

### Office Hours

The office is open from 7:00 a.m. until 3:30 p.m.

Wednesday: 7:00 a.m. – 2:30 p.m.

### School Schedule

Below is the schedule for the 2025-2026 school year.

#### SCHOOL HOURS

Monday, Tuesday, Thursday, Friday

K-8: 7:30 a.m. – 2:30 p.m.

Wednesday PLC Early Release

K-8: 7:30 a.m. – 1:00 p.m.

Students are not to be on campus before 7:15 a.m.

### Principal's Message

Mountain View welcomes you to the 2025-2026 school year. We invite you to become an active participant in your child's education. Your support is essential in providing your child with a quality education.

This handbook is designed to acquaint you with YOUR school and District. Obviously, it cannot answer all your questions or concerns, and we urge you to pick up the phone or come to school when needed. As your principal, I look forward to meeting you and assisting in any way possible. I can be reached by phone, 602-347-4105, email [philip.liles@wesdschools.org](mailto:philip.liles@wesdschools.org), or in person. Throughout the school year, I would encourage you to check email, text messages, newsletters, website, and Facebook for important classroom and school updates.

Annie Diaz is our assistant principal and can be reached by phone, 602-347-4106, or email [kirsten.diaz@wesdschools.org](mailto:kirsten.diaz@wesdschools.org). The administration at Mountain View focuses on:

- student well-being (academic, social/emotional and physical safety),
- staff support (empowering our amazing staff to connect with your children in meeting their academic and social-emotional needs),
- parent connections (listening to and communicating with you to ensure a collaborative focus on meeting your child's needs), and
- community engagement (being an active member of the Mountain View community).

### Our Mission is to:

**Build** Relationships  
**Inspire** Learning  
**Encourage** Growth

We encourage families to find ways to get involved in their child's education and look forward to helping you find ways to connect with Mountain View. Thank you for trusting us with your most valuable possession. It is our desire to be *HAWKS* that are RESPECTFUL, RESPONSIBLE & SAFE.

Proud to be a HAWK,

Philip Liles  
Principal

### CHILD DROP OFF AND PICK UP

When dropping off or picking up your child, you must use the car bay located on 9<sup>th</sup> Ave. on the west side of the school. No students may be dropped off or picked up in any parking lot. **DO NOT GET OUT OF YOUR VEHICLE WHILE YOU ARE IN THE CAR BAY.** Please remember that handicapped parking spaces are only for vehicles with a handicapped plate.

Student safety will determine the exact dismissal area for students who walk home. All students and parents who live west of 9<sup>th</sup> Ave. and north of Mountain View must cross at 9<sup>th</sup> Ave. and Cheryl, 9<sup>th</sup> Ave. and North Lane, or 9<sup>th</sup> Ave. and Peoria crosswalks

### Dismissal Plans

To ensure that the office staff has time to notify all the parties of the change to your students' dismissal plan, we will not be able to take same day dismissal plan changes Monday, Tuesday, Thursday and Friday after 1:30 p.m. or Wednesday after 12:00 p.m. If you are making changes to your student's dismissal plan, you will need to come into the front office and provide a valid form of identification to the front office staff. Changes will not be made over the phone.

### Bicycles

Bicycles must be locked and parked in the bike racks provided. Mountain View cannot assume financial responsibility for bicycles that are lost or stolen. Bicycles are to be walked across major streets. Bicycles are not permitted on the sidewalks or in the building area of Mountain View. Riders who violate school bicycle rules will lose the privilege of riding their bike to school.

### School Attendance - "YOU miss school, YOU miss out!"

Mountain View School pays strict attention to the attendance of our students. State law mandates that the school record reasons for all student absences. Therefore, when a student is absent, it is necessary for the parent to call the school (602-347-4111) on or before the day of absence in order to advise the school as to the reason for the absence. All absences not verified by parental or administrative authorization will remain unexcused. If a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes. For absences greater than one day in length, the school should be notified each day of the absence. Students cannot be signed out

for the day after 2:00 p.m. on Monday, Tuesday, Thursday and Friday or after 12:30 p.m. on Wednesdays.

### **Truancy**

In order to assure students are successful and meet current state legislation, which requires all students to attend 90% of the school year, WESD has an Attendance Unit (AU). The AU will work in conjunction with the Justice Courts to identify students who are chronically absent or are truant.

### **Tardies**

All campus gates are locked at 7:30 a.m. Students arriving to school after 7:30 a.m. are considered tardy and must report to the front office to get a tardy slip. Tardiness will not be a problem for students who use their time wisely, have a positive attitude toward being on time, and make being on time a habit.

### **Breakfast and Lunch**

Once the gates open at 7:15 a.m., students will report to their homeroom class for breakfast. Students arriving after 7:30 a.m. will not be guaranteed breakfast at school. Breakfast and lunch are free for all students.

### **Lost and Damaged Textbook/Equipment Charges**

It is important that our students take proper care of all books and equipment assigned to them during the school year. If books or equipment are lost or damaged, the cost of that item will be billed to the parent.

### **Parents/Guardians on Campus**

Mountain View is a closed campus. Therefore, it is recommended that parents and/or guardians have a pre-scheduled appointment with their child's classroom teacher prior to meeting with them.

### **Dress Code**

At this time, we are no longer requiring students to wear uniforms. Students MAY still choose to wear or purchase school shirts if they wish. While Mountain View T-shirts will not be specifically required, district dress code policies will still be fully enforced. Please see the district portion of the handbook for dress code information.

### **ID Badges**

All students are issued a photo ID badge to be worn at all times while on campus and the school bus. If a student doesn't have his or her ID, a temporary one will be issued for one day only. Students are expected to return the temporary ID the following day. Students must either purchase a new ID for \$2.00 or locate their original ID in order to have temporary ID privileges again. Replacement pouches and lanyards can be purchased in the office for 50 cents each. Students may use their own lanyard as long as it is the "break-away" style. Parents may request a clip rather than a lanyard.

## **COMMUNICATION**

Communication among parents, school and students is a shared responsibility. Parents and families will receive communication through ParentSquare. Mountain View staff will contact parents about positive behavior and achievement, and concerns in these areas.

Midterms and report cards will be available through ParentVUE eight times during the school year. Parent/Teacher Conferences

will be held at the end of the first grading period and midterm of the third grading period.

For parent and teacher convenience, all teachers can be reached by phone and e-mail. Please visit our website <http://mountainview.wesdschools.org> or visit us on Facebook for more information.

## **SCHOOL SPONSORED EVENTS/ACTIVITIES/PROGRAMS**

Mountain View offers the following programs for students: Student Council, after-school academic and enrichment classes, and sports for students in grades 5-8.

### **Student Athletics**

Students must be eligible to participate in after-school athletics. Please refer to the WESD Student/Parent/Coach Contract. These requirements are minimum requirements. Additional eligibility requirements may be added, as deemed appropriate by Mountain View administration. A participation fee of \$15 for K-6 and \$25 for 7-8 will be assessed from each team member. These fees are nonrefundable participation fees that may be used to purchase team uniforms, pay coaching stipends, replace practice or game equipment, hire officials, or other expenses. The principal is authorized to waive the assessment of all or part of the participation fee if it creates an economic hardship for a student. No student should be denied participation due to their inability to pay.

### **School Parties/Birthdays**

ANY ITEMS BROUGHT TO SCHOOL FOR A SCHOOL PARTY MUST BE STORE BOUGHT AND WRAPPED. NO HOMEMADE BAKED GOODS ARE ALLOWED AT SCHOOL EVENTS. No balloons are allowed on campus. Please check with your child's teacher before sending any party items with your child for a list of acceptable food items that can be brought to school.

### **Promotion Requirements**

The promotion ceremony at Mountain View is a privilege that eighth grade students earn through academic performance, attendance and responsible behaviors. Students in eighth grade will begin receiving information regarding promotion activities in August and then throughout the school year. If you do not receive this communication that will lay out our promotion requirements and expectations, please call the school's front office. Students must achieve a 1.0 or D average in each academic class to qualify for the Promotion Ceremony.

## **MOUNTAIN VIEW PBIS PROGRAM**

Mountain View is a PBIS (Positive Behavior Interventions and Supports) school and we aim to help our students develop their character and increase their positive behaviors by providing them with modeling, redirecting, and incentives aligned with our school-wide PBIS matrix. Hawks are RESPECTFUL by following directions, using kind words, and telling the truth; RESPONSIBLE by walking to the right, being on time, and actively participating; AND SAFE by keeping hands off, using materials appropriately, and seeing something/saying something.

## **MOUNTAIN VIEW SUPPORT**

Mountain View has a variety of support for students and families who are struggling. Support includes Social Workers, Achievement Interventionists, School Resource Officer, Student Services Specialist, and Behavior Support Advocates. We encourage students and families to utilize these support systems.

Mountain View uses a Multi-Tiered System of Support (MTSS) to make sure all students have what they need to learn and grow. MTSS helps us support students in their academics as well as their social-emotional well-being. All students receive strong, school-wide support, but some may benefit from more targeted help. This might include additional instruction, small group time to practice skills, or more individualized plans. Teachers and staff regularly check how students are doing and adjust supports as needed. Our goal is to work as a team with families to help all students do their best by using data to provide the right kind of support for both academic success and social-emotional growth.

## **MOUNTAIN VIEW DISCIPLINE POLICY**

The essence of effective discipline is a respect for authority, respect for self, and respect for rules. It is a self-attitude and control of behavior that begins at home, is maintained and reinforced at school, and is applied throughout life.

### **Consequences**

Mountain View believes that students have the freedom to make whatever choice they desire. This comes with the understanding that they are not free to choose their consequence. Consequences at Mountain View can include, but are not limited to: detention during school hours (including recess and lunch), after school intervention, community service, in-school suspension, and off campus suspension.

### **Mountain View Progressive Discipline Plan**

It is the goal of Mountain View to provide all students with behavioral expectations that are clearly defined, taught and reinforced, to encourage positive relationships and exemplary citizenship. We implement PBIS (Positive Behavioral Interventions and Supports) in an effort to provide a proactive, research-based approach to prevent student behavioral problems in achieving social and learning goals.

When minor behaviors occur, staff redirect and reteach expected behaviors by providing students an opportunity to reflect on their actions. Minor behaviors often result in natural consequences and are used as learning opportunities in the classroom. When minor behaviors continue to present, students receive an office referral. Student infractions are tracked on a spreadsheet that is shared amongst teachers and with administration and our Student Support Specialist. Consequences for infractions will be determined based on the severity of the infraction and by administration and district support when necessary and will abide by the district board policies.

## **PROHIBITED ITEMS AND ACTIVITIES**

- Personal technology – Students may only use cell phones before or after school outside of school gates. During the school day, cell phones must be turned off and in student backpacks. Students who have their phones out during the

school day will be asked to turn it off and put it in their backpack. The second time a student is seen with their cell phone out they will be asked to turn it off and it will be kept securely in the front office and they can pick it up at the end of the school day. The third time a student is seen with their cellphone out, they will be asked to turn it off and it will be kept securely in the front office until a parent or guardian can pick it up. Wireless and personal headphones (ear-buds) outside the classroom are not permitted. Electronic games, music devices, cameras or any disruptive toys or other items – these items are not allowed on campus and will be confiscated for parent pickup and further disciplinary action can be assigned. Permanent markers (i.e. Sharpies) are not to be in a student's possession. Markers being issued by a teacher and used for classroom projects are permitted in the classroom only.

- Gum is not permitted on campus.
- Public display of affection (such as but not limited to: hand holding, hugging, kissing) is not permitted on campus and will result in following the Mountain View discipline policy.
- Profanity towards staff or students in any language is considered disrespectful and is not acceptable at Mountain View. Consequences for use of profanity can include, but are not limited to: lunch detention, after school detention, in-school suspension, or off campus suspension.
- Any other item or activity, as deemed inappropriate by Mountain View administration, is not permitted.

**Any prohibited item confiscated by Mountain View staff must be claimed by a parent/guardian or adult member of the student's family.**

### **Parent/Student/Teacher Title I Compact**

#### **Mountain View School**

***This compact pledges our school community to increase student Reading and Math skills.***

**Parent/Guardian Pledge:** I want to see my child succeed, to encourage him/her, I will:

- Help my son/daughter create a system to organize materials by class, to track assignments, and collect forms/information needing my attention.
- Urge my son/daughter to ask for help from the teacher if he/she is having difficulty understanding instruction or assignments.
- Require that my son/daughter completes projects and daily work.
- Urge my son/daughter to read uninterrupted for 30 minutes a day, any type of material (books, magazines, newspapers, etc.).
- Commit to attending at least one or more activities at the school, per semester.

**Student Pledge:** It is important to work to the best of my ability, so I will:

- Be responsible for organizing materials by class, keeping track of assignments and giving my parent information sent home by the school.
- Let my teacher and family know if I need help.

- Read on my own every day.
- Work on projects and daily assignments in class when time is given, and at home.
- Set goals for high school, college, and career readiness and monitor my own progress.

**Teacher Pledge:** Student achievement is our priority, so I will:

- Create a partnership with every family in my class.
- Monitor student progress regularly and communicate concerns with students and parents.
- Make sure all students get help as soon as needed.
- Use effective teaching strategies to support all learners.
- Make sure students understand the assignment and what they'll learn from it, grade it promptly and re-teach as needed.
- Support academic preparation for high school, college, and career readiness for all students.